



Rowland Adult and
Community Education
Race for life-long learning



Registration starts July 14, 2025

Community Education Classes
Registration starts July 16, 2025

race.rowlandschools.org



2025 FALL Course Catalog

Vol. 55 • No. 1

Online Career Training Programs with ed2go
See page 14 or visit www.ed2go.com/race



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Improve your English



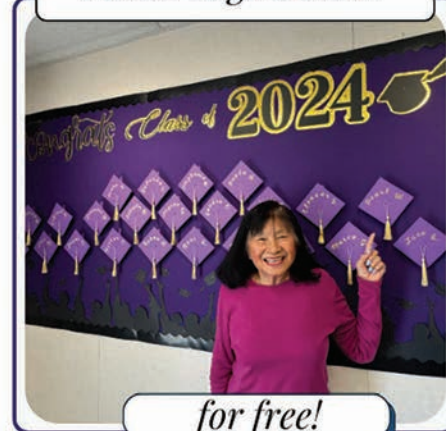
for free!

Prepare for Citizenship



for free!

Finish High School



for free!

🔍 Visit us at: race.rowlandschools.org



Follow us on social media!



@RowlandAdultandCommunityEd



@RowlandAdultEd



@rowlandadultandcommunityed2152



@RowlandAdultEd



Rowland Adult and
Community Education
Race for life-long learning

Welcome to the 2025-2026 school year! Thank you for continuing your education with Rowland Adult and Community Education (RACE). Since 1970, RACE has served the unincorporated communities of Rowland Heights and La Puente, along with portions of West Covina and Walnut. We are dedicated to providing adults and families with high-quality and meaningful programs.

As we continue to grow our programs, we remain committed to offering a variety of classes that reflect the needs of our diverse community. We offer day, evening, HyFlex, and online classes to fit diverse learner needs throughout the year. We look forward to supporting you to achieve your academic and personal goals.

BOARD OF EDUCATION

Agnes P. Gonzalez, President
Cary C. Chen, Vice President
Kevin Hayakawa, Clerk
Erik Venegas, Ph.D., Member
Ellen Park, Member

SUPERINTENDENT'S CABINET

Alejandro Flores, Superintendent of Schools
Rosana McLeod, Interim Assistant Superintendent, Administrative Services Division
Brian Huff, Ed.D., Assistant Superintendent, Education Services Division
Dennis Bixler, Assistant Superintendent, Human Resources Division

ROWLAND ADULT AND COMMUNITY EDUCATION

2100 Lerona Avenue
Rowland Heights, California 91748
Telephone: (626) 965-5975
Fax: (626) 854-1191

OFFICE HOURS

Monday – Thursday: 8:00 a.m. – 9:00 p.m.
Friday: 8:00 a.m. – 4:30 p.m.

ADULT EDUCATION ADMINISTRATION

Administrator of Adult Education

OFFICE STAFF

Jessica M. Marin, Office Manager
Janet Hernandez, ESL Program Coordinator
Stephanie Rodriguez, ASE Program Coordinator
Elsa Castanon, Office Assistant
Eddie Juarez, Office Assistant
Natalie Higuera, Office Assistant
Ignacio Morales, Office Assistant
Paola Perez, Office Assistant

COUNSELING DEPARTMENT

Stephani Garcia, Counselor
Ivette Valeriano Rodriguez, Counselor

Appointments

Counselors are available by appointment Monday through Friday.

Contact Information: (626) 965-5975
stephani.garcia@rowlandschools.org
ivette.valeriano@rowlandschools.org



MISSION

The mission of the Rowland Unified School District, the progressive international community united in learning, is to empower students so that each actualizes his or her unique potential and responsibly contributes to a global society, through a system distinguished by rigorous academics, innovative use of technology, creative exploration, and nurturing learning experiences.

VISION

The Rowland Unified School District promotes, expects, and accepts nothing short of excellence. We have collective commitment to be the best school district in California.

CORE VALUES

Integrity • Respect • Safety • Student-Centered Focus
Excellence • Responsibility with Accountability



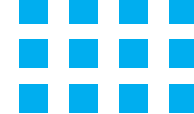
Rowland Adult and
Community Education
Race for life-long learning

MISSION

To inspire students to develop and achieve their goals through quality and meaningful educational programs.

VISION

Rowland Adult and Community Education identifies and addresses the needs of a culturally, academically, and economically diverse community by building bridges that provide the student the opportunity to be informed, productive, and engaged community members.



Rowland Unified School District
1830 South Nogales Street
Rowland Heights
CA 91748

(626) 965-2541
FAX (626) 584-8302

www.rowlandschools.org



Governing Board
Agnes P. Gonzalez, President
Cary C. Chen, Vice President
Kevin Hayakawa, Clerk
Erik Venegas, Ph.D., Member
Ellen Park, Member

Superintendent of Schools
Alejandro Flores

August 2025

Dear Members of the Rowland Unified Community:

Welcome to the 2025-2026 school year!

Thank you for your continued support of Rowland Adult and Community Education (RACE). We're grateful for your interest in our programs and proud to offer a wide range of courses designed to serve the diverse needs of our community.

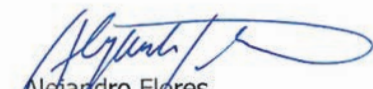
We deeply value the leadership of our RACE team and the outstanding commitment of our instructors. Their dedication ensures that our programs continue to enrich the lives of adult learners and their families across the Rowland Unified School District.

The courses offered through the Adult Education Program are developed with the community in mind. If you have suggestions for new classes or ideas to enhance our programs, we invite you to visit our website and share your thoughts—we welcome your input.

Choosing to be a lifelong learner is a powerful decision. As an adult learner, you are setting a strong example for our TK–12 students, showing them the importance of growth, education, and perseverance. Your commitment not only supports your personal growth, but also inspires and strengthens the entire Rowland community.

Wishing you a successful and fulfilling school year.

Sincerely,



Alejandro Flores
Superintendent of Schools

AF:bc



GET STARTED FOR FREE

You Can Do It! We Can Help.



ASE 

ESL 

Citizenship Prep. 

ABE 

 **Start Here!**



CONTACT US

(626) 965-5975 www.race.rowlandschools.org



High School Diploma Program **FREE**

Continue your education and earn your High School Diploma. High School Diploma Course classes are available in-person or online. Work at your own pace, tuition-free.

Day	Date	Time	Location	Room
MTWTH	08/11/25-12/18/25	8:30-11:30am	Santana Campus	P-2
MTWTH	08/11/25-12/18/25	6:00-9:00pm	Rowland Campus	104
MTWTH	08/11/25-12/18/25	6:00-9:00pm	Gemini Campus	201
MTWTH	08/11/25-12/18/25	6:00-9:00pm	Online	
Sat	08/16/25-12/20/25	8:30am-12:30pm	HyFLEX	TBD

High School Diploma Requirements: 160 Credits

Subject	Credits
English	30
Mathematics (Including Algebra)	20
Biology	10
Physical Science	10
U.S. History	10
World History	10
Fine Arts/Foreign Language	10
Government	5
Economics	5
Approved Electives	50

High School Requirements

Concurrent Enrollment of High School Students

Rowland Adult & Community Education High School Concurrent Enrollment Program. Class is available to students who attend:

Nogales High School
Rowland High School
Santana High School

Concurrent enrollment is a form of dual enrollment. Students may enroll if:

1. The adult education program, course, or class is not offered in the regular high school curriculum.

2. The student needs the adult education program, course, or class in order to make up deficient credits for graduation from high school.

3. The adult education program, course, or class supplements or enriches the high school student's educational experience.

Contact your home high school to register.

How To Get Started:

- 1 Complete High School Student Registration Form found at: race.rowlandschools.org
- 2 Receive a new student orientation appointment.
- 3 Attend orientation, take CASAS assessment, discuss your options with a counselor.
- 4 Receive your graduation plan and register for class.



SCAN ME
bit.ly/ASEprereg





FREE High School Equivalency Program

Continue your education and earn your GED/HiSET Equivalency Certificate. GED/HiSET Preparation classes are available in-person or online. Work at your own pace, free of cost. *CASAS Pre & Post Test required.

Day	Date	Time	Location	Room
MTWTH	08/11/25-12/18/25	8:30-11:30am	Santana Campus	P-2
MTWTH	08/11/25-12/18/25	6:00-9:00pm	Rowland Campus	104
MTWTH	08/11/25-12/18/25	6:00-9:00pm	Gemini Campus	201
MTWTH	08/11/25-12/18/25	6:00-9:00pm	Online	
Sat	08/16/25-12/20/25	8:30am-12:30pm	HyFLEX	TBD

GED Requirements

A student will be issued a GED upon successful completion of all four of the GED exams, which are:

- Reasoning Through Language Arts
- Mathematical Reasoning
- Science
- Social Science

Please visit GED.com for additional information and eligibility.

GED Computer Testing

Weekly on Tuesdays
August 12, 19, 26 • September 2, 9, 16, 23, 30
October 7, 14, 21, 28 • November 4, 18
December 2, 9, 16
4:00pm
Visit GED.com to schedule tests

Passing score is 145 or higher on each test.
Cost per test is \$41.00, total cost is \$164.00

HiSET Requirements

A student will be issued a HiSET Certificate upon successful completion of all five tests which are:

- Language Arts - Reading
- Language Arts - Writing
- Mathematics
- Social Studies
- Science

Please visit HiSET.ets.org for additional information and eligibility.

HiSet Paper/Pencil and Computer Testing

Monday through Friday
August 11 through December 19
8:30am-7:00pm
Call 626-965-5975 to schedule tests

Passing score is 8 on each test, 2 on the essay portion.
Cost per test is \$25.00, total cost is \$125.00

Adult Basic Education Information

The goal of the ABE class is to help you develop your math and reading skills. Reading comprehension, vocabulary, and grammar will be the focus of the class. Upon completion, you will have a strong academic foundation to use in your every day life such as assisting your children with their schoolwork, preparing for preemployment/ promotional exams, or preparing for the high school diploma or high school equivalency exam (GED or HiSET). Work at your own pace, free of cost. *CASAS Pre & Post Test required.

Start Here!



bit.ly/ASEprereg

Day	Date	Time	Location	Room
MTWTH	08/11/25-12/18/25	12:00-3:00pm	Rowland Campus	103
MTWTH	08/11/25-12/18/25	6:00-9:00pm	Gemini Campus	201

Digital Literacy

This class is for students with little or no computer experience. You will learn basic computer skills like turning on a computer, using a mouse and keyboard, searching the internet, and sending emails. You will also learn how to stay safe online and use English to ask and answer everyday questions. This class helps you to use technology in your daily life and improve your English at the same time.

Day	Date	Time	Location	Room
Sat	08/16/25-12/20/25	8:30am-12:30pm	Rowland Campus	102



FREE

English as a Second Language (ESL)

Do you want to get a job, or a promotion, go to college, prepare for the citizenship interview, or communicate better with your neighbors and friends? Improving your English skills is an important way to achieve your goals. We have **FREE** English classes in the morning, afternoon, and evening, for all levels from Literacy to Advanced.



Fall Session 2025

August 11 - December 19, 2025

Fall Session Pre-Registration Dates

July 14, August 25, September 29, October 20

Start Here!



SCAN ME

bit.ly/RACEESL

How To Get Started:

- 1 **Pre-Register Online**
Scan the QR code on the Pre-Registration Dates and fill out the online form. You will get an email within 72 hours with your Orientation and Testing appointment.
- 2 **Attend Orientation and take a test**
All new students must attend Orientation and take a Placement test.
- 3 **Choose Your class**
We will help you enroll in the right ESL or Citizenship Preparation class.
- 4 **Start Attending Class**
Join your scheduled class and begin learning!

All ESL Levels At Rowland Campus Available!

- Literacy
- Beginning Low
- Beginning High
- Intermediate Low
- Intermediate High
- Advanced
- Conversation
- Digital Literacy

★ Learn Online

- ▼ **With a live instructor through Zoom**
Classes meet 4 days, Monday - Thursday:
 - 8:30-11:30 am
 - 12:00-2:00 pm
 - 6:00-9:00 pm



★ Learn In-Person at other sites:

- ▼ **Rorimer Elementary**
Class meets 4 days, Monday - Thursday:
• 8:45-11:30 am
- ▼ **Rowland Elementary**
Class meets 4 days, Monday - Thursday:
• 6:00-9:00 pm
- ▼ **Alvarado Intermediate**
Class meets 4 days, Monday - Thursday:
• 6:00-9:00 pm
- ▼ **The Villas (Residents Only)**
Class meets 4 days, Monday - Thursday:
• 8:30-11:30 am
- ▼ **Jellick Elementary (Parents of enrolled students only)**
Class meets 2 days, Tuesday & Thursday:
• 8:45-11:30 am
- ▼ **Gemini Campus**
Class meets 4 days, Monday - Thursday:
• 8:30-11:30 am
• 12:00-2:00 pm
• 6:00-9:00 pm



ESL Course Descriptions

Below are course descriptions for the ESL classes and the books used at each level. Textbook sets can be purchased in the school office. Textbook sets include a student book and a workbook.

Textbook purchase is optional.



Literacy

Textbook: Step Forward Introductory

This course is for students who have little or no literacy skills in English and/or their first language. Students practice writing the alphabet, making words and sentences, and expressing themselves in simple English. Students learn to communicate in English using questions and answers. Students build basic communication skills that enable them to participate in daily activities.



Beginning Low

Textbook: Step Forward 1

This course is for students who are beginning to build their language skills in English. Students practice communication skills for everyday situations and build a larger vocabulary through listening, speaking, reading, writing and grammar activities. Students communicate using basic words and phrases. Students understand and respond to some phrases when spoken slowly and with much repetition.



Beginning High

Textbook: Step Forward 2

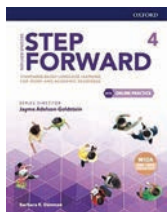
This course is for students who have basic language abilities. Students gain additional language skills needed for basic communication at home, school, and work. This includes listening, speaking, pronunciation, reading, grammar, and writing skills. Students write several basic sentences about personal topics with grammatical accuracy.



Intermediate Low

Textbook: Step Forward 3

This course is for students to continue developing their communicative abilities through listening, speaking, reading, writing and grammar activities. This class focuses on increasing reading skills and strategies with an intensive emphasis on vocabulary development. Students will practice new vocabulary in writing and will engage in role-play activities in routine social and work settings.



Intermediate High

Textbook: Step Forward 4

This course is for students who have mastered many literacy skills. Students further develop their language skills in order to enhance their personal, social, and workplace communication. Students focus on developing listening for phrases and new vocabulary in unfamiliar settings. Students start building academic vocabulary and strategies.



Advanced

Textbook: Step Forward 5

This course is for students to develop academic skills and vocabulary through activities that include team projects and presentations. Students develop high level critical thinking and problem solving while increasing their command of language strategies. Students recognize main ideas and details in conversations and short lectures. The course will broaden students' ability to comprehend and use spoken English in a variety of social situations. ***Does not include workbook.**



All ESL Classes

Textbook: Oxford Picture Dictionary, 3rd Edition

OPD helps students learn vocabulary and language. It shows 4,000 words and phrases with pictures from real life. It includes topics like finding a job, planning a career, using digital tools, and being a good citizen.



Rowland Adult & Community Education Citizenship / Older Adults / Parent Education



FREE

CITIZENSHIP PREPARATION

These free courses provide English language learners the information and skills they need to complete the naturalization process. Using resources available from USCIS, students practice skills for the naturalization interview and for completing the N-400 application.

***ESL instructors are not qualified to give legal advice.**



▼ Learn Online

Monday - Thursday: 8:30-11:30 am

Learn In-Person

▼ Pacific Clinics

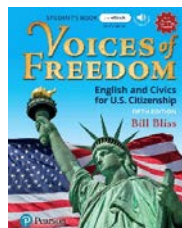
Monday & Thursday: 9:00 am-12:00 pm

▼ Rowland Campus

Monday - Thursday: 6:00-9:00 pm

REGISTRATION PROCEDURES: To register for any Citizenship Preparation class, students **must** pre-register with our QR code.

To register scan code or type on your browser: <http://bit.ly/45eoKKk>



This course uses **Voices of Freedom** (5th Edition) to build English skills and prepare students for U.S. citizenship. *Textbook purchase is optional.*

OLDER ADULTS

These classes are designed to offer lifelong education to provide opportunities for personal growth, development, economic self sufficiency and opportunity to participate in special activities.

There will be a non-refundable \$50 registration fee.



Gift Making/Crochet & Knitting

Session	Day	Date	Time	Location	Teacher
81040	MTW	08/11/25-12/17/25	8:30-11:30am	Gemini Campus	Odegaard

PARENT EDUCATION THROUGH PARENT/CHILD PARTICIPATION (PARENT & ME)

This class is designed for parents and/or guardians to participate with their child in an observational preschool setting. Parents and children will participate in group activities, attend field trips, and participate in group discussions to stimulate social and emotional growth and foster school readiness. Activities include sharing the letter of the week, learning the ABCs and their sounds, learning colors, flag salute, calendar, days of the week, craft time using many different art mediums, circle time, singing, dancing, outside play, snack time, tabletop activities and end the day with puppet time!

Requirements for Enrollment: Parents must bring proof of child's current immunizations: Polio, DTP or DTaP, MMR, Hepatitis B, Hib and Varicella. **Parents must have a current tuberculosis clearance.**



REGISTRATION: A non-refundable \$180 registration fee per class session. A non-refundable \$50 fee for each additional child. Upon registration, parents **MUST HAVE** proof of TB clearance. You will not be able to register without proof of TB clearance.

Maximum number of students: 20 Adults

71011	Mon	08/11/25-12/15/25	9:00am-12:00pm	Rowland Campus	105
Teacher: Susy Kwon					
71012	Tue	08/12/25-12/16/25	9:00am-12:00pm	Rowland Campus	105
Teacher: Colleen Bridgewater					
71013	Wed	08/13/25-12/17/25	9:00am-12:00pm	Rowland Campus	105
Teacher: Colleen Bridgewater					
71014	Thu	08/14/25-12/18/25	9:00am-12:00pm	Rowland Campus	105
Teacher: Colleen Bridgewater					
71015	Fri	08/15/25-12/19/25	9:00am-12:00pm	Rowland Campus	105
Teacher: Colleen Bridgewater					
71016	Sat	08/16/25-12/20/25	9:00am-12:00pm	Rowland Campus	105
Teacher: Susy Kwon					



Community Education Registration is Easy. Enroll Early!

Community Education classes do not receive any state funds, students pay a class fee sufficient to cover the direct costs of instruction. The class fee is based upon a minimum enrollment of eight students unless otherwise noted, and varies according to the number of hours of instruction. Classes which do not meet the minimum attendance number by the end of the first hour of the first class meeting will be able to choose from one of the following options in order to maintain the class:

1. Pay higher class fees to cover the cost of the class based on the minimum enrollment.
2. Reduce the total hours of instruction to cover the direct costs of instruction.
3. Cancel the class.

Enrollments are taken in the order received, and some courses will fill quickly. Early enrollment is strongly advised. You are enrolled in the activity/class of your choice unless you are notified of a change or a problem. In order to ensure that the class you want takes place please register in one of the following three ways:

1. BY MAIL

Just fill out the quick and easy registration form located on page 18. Print clearly and provide all the information requested on the form to insure quick processing of your registration. Be sure to include your credit card number, or money order payable to:

Rowland Adult and Community Education

Mail it along with your registration form to:
Rowland Adult & Community Education
2100 Lerona Avenue
Rowland Heights, CA 91748

2. BY FAX – 24 hours a day! 7 days a week!

FAX anytime to (626) 854-1191. Be sure to provide all the registration information and your credit card number including the card expiration date. Do not forget to sign the form.

3. WALK-IN

Drop by our office at Rowland Adult and Community Education located at 2100 Lerona Avenue during regular office hours.

4. BY E-MAIL

E-mail the online registration form to
communityed@rowlandschools.org

5. ONLINE (NEW!) - 24 HOURS A DAY, 7 DAYS A WEEK!

RACE is now offering ONLINE registration for our Community Education classes. Register and pay for your classes from the comfort of your home at race.rowlandschools.org.

Please Note:

Classes must be paid by cash or credit card only.

How to read the Community Education Class schedule:

session number	day(s)	time	start/end dates
620211	Tues/Wed/Thur	8:15-1:30 pm	01/23/24-05/19/24
6 wks	AEC2	201	Tanimoto
			\$55
course duration	campus	room	instructor
			fee

Refunds

Please plan carefully, as there will be **NO REFUNDS, CLASS TRANSFER OR LETTER OF CREDIT.**

If the class is canceled by the Adult School, a full refund will be processed and mailed to you.

SKETCH AND WATERCOLOR FOR BEGINNERS

From sketch to watercolor, we will be working on medias as we all are familiar with. From light to shadow, we will process the three-dimension drawing. Throughout the course of lessons, students will explore texture, color, and light and dark. Finally, students will probe the mysteries of colors as they are being applied to paper.

Minimum 6 students, maximum 36.

600201	Thu	3:00-5:00pm	08/21/25-12/11/25
No Class 11/27			
16 wks	Rowland Campus	104	Su \$130

Herman Su obtained a Fine Arts degree in a US university. He has been doing art works for over thirty years and has juried three national competitions in New Mexico and Utah. Fifteen years of teaching has allowed him to understand the needs of learners. The comprehensive teaching methods he developed are for all ages, and all community.



ANIMAL CUPCAKES

New and different animals for these cupcakes! Will create a Poodle, Lhasa Apso and other different and new puppy faces. All materials are provided. **Minimum 3 students, maximum 7.**

620901	Thu	6:30-8:00pm	10/09/25
1 day	Rowland Campus	105	Keller \$30

Material Fee: \$15 cash payable to the instructor for class materials.

HOLIDAY COOKIE BASICS

Come to class and learn the various fun ways to decorate your cookies for the Holidays. All materials are provided.

Minimum 3 students, maximum 7.

620820	Thu	6:30-8:00pm	12/04/25
1 day	Rowland Campus	105	Keller \$30

Material Fee: \$15 cash payable to the instructor for class materials.

Geri Keller is a Wilton Instructor and she has been teaching for 15 years and has retail bakery experience. She was also a First Place winner at the Los Angeles County Fair. She has trained on a variety of topics for all ages. Students often remark that her classes are easy and fun!

INTRO TO COMPUTERS AND INTERNET

Develop your computer techniques in an easy way! This class will let you explore the basic computer skills to enrich the knowledge in Microsoft Word usage as well as internet search techniques. Students will learn useful functions of Microsoft Word to create and edit documents which will help you with reports and projects. Our hands-on practice will benefit students to have a jump start getting office computing skills. **Minimum 5 students, maximum 30.**

610101	Mon	8:00-8:45pm	09/15/25-10/20/25
6 wks	Rowland Campus	102	Ng \$120

Material Fee: \$10 cash payable to the instructor first day of class for handouts.



INTRO TO EXCEL AND POWERPOINT

Whether you want to use your computer to create slideshow presentations or have fun with animations, produce tables, insert charts and spreadsheet with formula, this class will let you explore the basic skills to enrich your computer knowledge in Microsoft PowerPoint and Excel. We develop a series of hands-on practice and accelerate students to master these two useful Microsoft programs that will benefit your office computing techniques. **Minimum 5 students, maximum 30.**

610130	Mon	8:00-8:45pm	10/27/25-12/08/25
No Class 11/24			
6 wks	Rowland Campus	102	Ng \$120

Material Fee: \$10 cash payable to the instructor first day of class for handouts.

Alan Ng has been teaching classes for more than 15 years in over 30 cities in 3 counties. After many years of working with students from different backgrounds, he has developed a set of hands-on materials for making learning fun and easy. Alan has a Master's Degree in Computer Science and is highly qualified in instructing courses for learning computer skills.

Scan code or type
on your browser:
<https://bit.ly/46wZJKg>



PIANO CLASS FOR ADULTS & SENIORS

A fun class to discover the many possibilities of music through playing an instrument in stimulating the brain and enhancing personality and well-being. Students will learn the fundamentals of music and will be able to play simple melodies on the piano or keyboard at the end of the class sessions.



Minimum 5 students, maximum 9.

BEGINNING I

670301	Wed	1:30-2:30pm	08/20/25-10/08/25
670302	Wed	7:30-8:30pm	08/20/25-10/08/25

BEGINNING II

670310	Wed	1:30-2:30pm	10/15/25-12/10/25
No Class 11/26			

670311	Wed	7:30-8:30pm	10/15/25-12/10/25
No Class 11/26			

8 wks Rowland Heights School of Music Fresnoza \$260

Material Fee: \$35 cash payable to the instructor for the instruction book and instrument maintenance fee at the first class meeting. You will need your own personal set of headphones with a large prong adapter.

Dr. Yolanda Fresnoza is the Founder and Director of the Rowland Heights School of Music & Arts, developing musical talents since 1989. She has also been providing piano classes in partnership with the Recreation Department of Rowland Adult and Community Education for over 25 years.

GUITAR CLASS FOR ADULTS

A fun class to discover the many possibilities of music through playing an instrument in stimulating the brain and enhancing personality and well-being. Students will learn the fundamentals of music and will be able to play simple melodies on the guitar.

Students will need a guitar. Minimum 4 students, maximum 9.

670400	Mon	7:00-8:00pm	08/18/25-10/13/25
No Class 9/1			
670405	Mon	8:00-9:00pm	08/18/25-10/13/25
No Class 9/1			
8 wks	Rowland Heights School of Music	Ng	\$260

Material Fee: \$30 cash payable to the instructor for the instruction book and instrument maintenance fee at the first-class meeting.

Manuel Ng, Jr. graduated from the University of the Philippines, Colleges of Music, major in classical guitar and minor in piano. He has been teaching guitar since he graduated in 2004 to present. He has a combined teaching experience of 18 years. Mr. Ng is currently a faculty member of the Rowland Heights School of Music and Arts, teaching both classical and contemporary guitar.





SPANISH 1

In this class you will learn the basics of the Spanish language and its pronunciation. You will learn the alphabet (vowels and consonants), numbers (1 to 100), and the days of the week. With this class you will be able to understand basic everyday words and have simple conversations. **Min. 5 students, max. 20.**

650101	Sat	9:05-10:05am	09/06/25-10/11/25
650102	Sat	9:05-10:05am	10/18/25-12/06/25

No Class 11/22, 11/29

6 wks	Rowland Campus	106	Chavira	\$150
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SPANISH 3

In this class you will learn Latin American History and fundamental differences in the Spanish language. You will learn the differences between nouns, pronouns, and verb conjugation. You will learn more in depth about nouns having gender, punctuation marks used and much more. **Min. 5 students, max. 20.**

650301	Sat	8:00-9:00am	09/06/25-10/11/25
650302	Sat	8:00-9:00am	10/18/25-12/06/25

No Class 11/22, 11/29

6 wks	Rowland Campus	106	Chavira	\$150
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Sandra Chavira is excited to be part of the beginner's Spanish class, where she looks forward to inspiring her students and instilling in them a love for the Spanish language and culture.

WRITE AND PUBLISH YOUR BOOK

Learn how to write and publish your book. It's time to stop putting one of your dreams aside and make it a reality, I did and so can you. This class will not just give you all the necessary tools to become a successful book writer, but also will teach you how to publish your book without spending one cent.

Min. 5 students, max. 20.

651100	Sat	10:10-11:10am	09/06/25-10/11/25
651101	Sat	10:10-11:10am	10/18/25-12/06/25

No Class 11/22, 11/29

6 wks	Rowland Campus	106	Chavira	\$300
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Sandra Chavira is a writing coach with a passion for helping aspiring writers turn their ideas into finished books. Mrs. Chavira has developed a proven, step-by-step approach to guide writers through the process of outlining, drafting, and completing their manuscript in just seven weeks. She empowers participants to overcome creative blocks, stay focused, and achieve their writing goals.



AMERICAN HEART ASSOCIATION CPR, AED AND FIRST AID FOR ADULTS, CHILDREN AND INFANTS

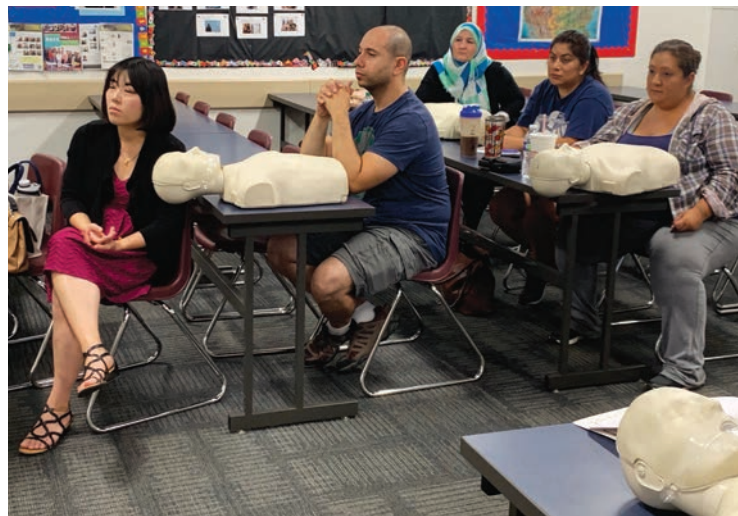
In this course each student will be taught, legal considerations, responsibility of the first aid provider, recognizing an emergency, scene/self-safety, deciding to help, and basic CPR one rescuer skills (adult, child, infant), including chest compressions, and breathing with a barrier, hands-only CPR, treatment for an obstructed airway (choking) use of AED. Basic first aid for injuries, illnesses, and environmental emergencies. Please advise the instructor if a "Pediatric" card is required. All certification cards will be emailed to students.

Registration is required 5 days prior to the course beginning. Minimum 6 students, maximum 9.

670201	Sat	8:00am-12:00pm	08/23/25	
670202	Sat	8:00am-12:00pm	09/06/25	
670203	Sat	8:00am-12:00pm	09/27/25	
670204	Sat	8:00am-12:00pm	10/04/25	
670205	Sat	8:00am-12:00pm	10/25/25	
670206	Sat	8:00am-12:00pm	11/15/25	
1 day	Rowland Campus	101	Baca	\$60

Material Fee: \$25 cash payable to the instructor at the first class meeting for book and certification card.

Michael Baca brings 35 years of experience. First, as a U.S. Navy Trainer/Combat Medic. He studied Emergency Medical Technician Training at UCLA. He earned a Bachelor of Science Degree in Business Management from the University of Phoenix. He is certified to train in various OSHA safety subjects through, Health and Safety Institute, and Medic First Aid.



IPHONE TIPS & PHOTOGRAPHY

In this class we will show you many useful hidden functions, getting info from your images and applying it to other Apps that will make your iPhone operation faster and easier. Also how to take advantage of the iPhone camera's different shooting modes for various needs, making fun effects, editing images, and adding text and symbols to your image. **Minimum 4 students, maximum 20.**



600401	Tue	3:00-5:00pm	08/19/25-09/02/25
600402	Thu	3:00-5:00pm	11/06/25-11/20/25
3 wks	Rowland Campus	101	Wang \$70

Tony Wang is a professional photographer. Currently teaching digital photography at the City of Diamond Bar and Chino Hills in their Enrichment Program. He has taught this class since 2011. With his experience, this class is improved with more hands-on practice and shooting with Smartphones.



Fall Courses

ROWLAND ADULT & COMMUNITY EDUCATION



FEATURES INCLUDE:

- Self-paced, Start anytime
- 24/7 Access
- Books and materials included
- Certificate of Completion
- Certification Exam Voucher may be included
- Financial assistance available
- Student Advisors Included
- Industry Recognized Certifications
- Counselors help match you to a training course

ONLINE ADVANCED CAREER TRAINING

Learn in-demand skills around your schedule. This online, self-paced training is designed to prepare you for entry or advancement in career opportunities.

MEDICAL BILLING AND CODING (Voucher Included)

Train for an in-demand healthcare career in medical billing and coding and prepare for industry certification in this course.

CERTIFIED MEDICAL ADMINISTRATIVE ASSISTANT WITH MEDICAL BILLING AND CODING (Vouchers Included)

This course will teach you how Administrative Medical Assistants are versatile and valuable members of the healthcare team who handle a broad range of duties. You will also be prepared for the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA).

THE COMPLETE PROJECT MANAGER WITH CAPM AND PMP PREP

Expand your knowledge and application of project management concepts with this online program and get prepared for either the CAPM or PMP certifications.

PHARMACY TECHNICIAN (Voucher Included)

Train to enter this rapidly growing field as a Pharmacy technician, supporting licensed pharmacists in providing health care to patients.

COMPTIA CERTIFICATION TRAINING: A+, NETWORK+, SECURITY+ (Vouchers Included)

Get a comprehensive foundation for IT professionals, incorporating CompTIA A+, CompTIA Network+, and CompTIA Security+ specific training, and preparing you for the corresponding industry certification exams.

HVAC/R CERTIFIED TECHNICIAN (Voucher Included)

A comprehensive online training program that encompasses heating, ventilation, air conditioning, and refrigeration.

LEAN SIX SIGMA GREEN BELT AND BLACK BELT (Exam Cost Included)

Learn the principles of both Lean Six Sigma Green Belt and Lean Six Sigma Black Belt, before sitting for the certification exams.

CERTIFIED ADMINISTRATIVE PROFESSIONAL

This online course provides the information you'll need to know to sit for the Certified Administrative Professional (CAP) exam offered by the International Association of Administrative Professionals (IAAP).

HUMAN RESOURCES PROFESSIONAL

Master the skills you need to gain an entry-level position in human resources and prepare to take the PHR certification exam.

CLINICAL DENTAL ASSISTANT

After completion, you'll be ready to pursue certification as a dental assistant by passing the radiology and infection control portions of the Dental Assisting National Board examination.

CERTIFIED WEDDING PLANNER

This program will provide all the knowledge you need to work as a professional wedding planner or start your wedding planning business.

Enroll or view our
online courses at:

careertraining.ed2go.com/race

Rowland Adult & Community Education

General Information



ABOUT THIS CATALOG

This publication must be prepared well in advance of the time period it covers; therefore, changes in some programs, policies and fees may occur. Courses as described are subject to change without notice and some courses or programs that are offered may have to be cancelled because of insufficient enrollment, elimination or reduction in programs or for any other reason considered sufficient by the Director of Adult Education/Career Preparation. Any questions about courses or programs listed in this catalog should be directed to the adult school main office located at 2100 Leron Avenue, Rowland Heights or call 626-965-5975.

ENROLLMENT PRIORITY

Enrollment priority is given to adults in all adult education program, courses or classes. (E.C.52500)

REGISTRATION INFORMATION

Registration for ESL begins the week of **July 14, 2025**. Registration for Community-Based classes begins July 16, 2025.

HIGH SCHOOL DIPLOMA CREDIT (ADULTS)

Rowland Adult and Community Education will grant an adult high school diploma. Credits toward the diploma may be earned for previous schooling, work experience and military service. A plan for completing graduation requirements will be provided by the Adult School Counselor.

CONTINUOUS ENROLLMENT

Students may continue to enroll in most classes, where space is available, after the semester begins. Please call the adult school office for assistance. No checks accepted. Material fees are charged in some classes in order to meet minimum costs. Payment of these fees are required at the same time of registration. Please refer to class listing for more information.

REFUND POLICY

Please plan carefully as there will be **NO CLASS REFUNDS, LETTER OF CREDIT or CLASS TRANSFERS**. If the class is canceled by the Adult School, a full refund will be processed and mailed to you.

CAL -WORKS

Individuals receiving Temporary Assistance to Needy Families (TANF) are eligible to learn marketable skills for employment. Includes vocational training, GED preparation, Adult Basic Education, English as a Second Language, career counseling and job assistance.

SEXUAL HARASSMENT

Sexual Harassment of or by any employee or student shall not be tolerated. The governing board considers sexual harassment to be a major offense which can result in disciplinary action of the offending employee or suspension or expulsion of students. Sexual harassment is defined in Education Code section 212.5.

IDENTIFICATION CARDS

Picture ID cards can be obtained at the Rowland Campus.

WILLIAMS COMPLAINT CLASSROOM NOTICE GRADES K-12

Parents, Guardians, Pupils, and Teachers:

Pursuant to California Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.
Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
3. Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.
4. A complaint form may be obtained at the school office, district office, or downloaded from the school's Website at www.rowlandschools.org. You may also download a copy of the California Department of Education complaint form in English and in other languages from the following Web site: <http://www.cde.ca.gov/rc/cp/uc/ucpmonitoring.asp>

UNIFORM COMPLAINT PROCEDURE (UCP) ANNUAL NOTICE COMMUNITY RELATIONS BP 1312.3(A)

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students
2. Adult education programs
3. After School Education and Safety programs
4. Agricultural career technical education
5. Career technical and technical education and career technical and technical training programs
6. Child care and development programs
7. Compensatory education
8. Consolidated categorical aid programs)
9. Course periods without educational content, when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex,

sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

11. Educational and graduation requirements for students in foster care, homeless students, students from military families, students formerly in a juvenile court school, migrant students, and immigrant students participating in a newcomer program
12. Every Student Succeeds Act
13. Local control and accountability plan
14. Migrant education
15. Physical education instructional minutes
16. Student fees
17. Reasonable accommodations to a lactating student
18. Regional occupational centers and program
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding
20. School safety plans
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding
22. State preschool programs
23. State preschool health and safety issues in license-exempt programs
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

NON-DISCRIMINATION STATEMENT TITLE IX INFORMATION

The Rowland Unified School District is committed to equal opportunity for all individuals in education and in employment. Rowland Unified prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived age, ancestry, color, disability, ethnicity, gender, gender expression, gender identity, genetic information, immigration status, marital status, medical information, national origin, parental status, pregnancy status, race, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. If you believe you, or your student, have been subjected to discrimination, harassment, intimidation, or bullying you should contact your school site principal and/or the District's Chief Compliance and Title IX Officer, Silvia Rivas, by phone at (626)854-8392, by email at srivas@rowlandschools.org, or in person at Rowland Unified School District at 1830 Nogales Street, Rowland Heights, 91748.

DECLARACIÓN DE NO DISCRIMINACIÓN

El Distrito Escolar Unificado de Rowland está comprometido a la igualdad de oportunidades para todos los individuos en educación y empleo. El Distrito Unificado de Rowland prohíbe la discriminación, acoso, intimidación y acoso escolar en base a características reales o percibidas de edad, ascendencia, color, discapacidad, origen étnico, género, expresión de género, identidad de género, información genética, estado migratorio, estado civil, información médica, nacionalidad, condición de los padres, estado de embarazo, raza, religión, sexo, orientación sexual o asociación con una persona o grupo con una o más de estas características reales o percibidas. Si cree que usted, o su estudiante, han sido objeto de discriminación, hostigamiento, intimidación o acoso escolar, debe comunicarse con el director de su escuela y/o con la Oficial Principal de Cumplimiento y Título IX del Distrito, Silvia Rivas, por teléfono al (626) 854-8392, por correo electrónico a srivas@rowlandschools.org, o en persona en el Distrito Escolar Unificado de Rowland en 1830 Nogales Street, Rowland Heights, CA 91748

非歧視聲明

羅蘭聯合學區致力於為所有人提供平等的教育和就業機會。羅蘭聯合學區禁止根據實際或察覺的年齡、血統、膚色、殘疾、族裔、性別、性別表達、性別認同、遺傳信息、移民身份、婚姻狀況、醫療信息、國籍、父母身份、懷孕狀態、種族、宗教、性別、性取向、或與具有這些實際或察覺特徵中的一個或多個特徵的個人或群體的關係，而予以歧視、騷擾、恐嚇和霸凌。如果您認為您或您的學生遭受了歧視、騷擾、恐嚇或霸凌，則應與您的學校校長聯繫，和/或通過致電 (626) 854-8392 或通過電子郵件 srivas@rowlandschools.org 給學區首席合規官和 Title IX 官員 Silvia Rivas 聯繫，或親自到位於 1830 Nogales Street, Rowland Heights, CA 91748 的羅蘭聯合學區。

The Information printed in this Schedule of Classes regarding classes, location, and teachers is as up-to-date as possible at time of printing.

Now Enrolling for 2025-2026!

**Rowland Unified: Award-Winning
Schools That Prepare Students for
the Future of Their Choice!**

- Rigorous Academics
- Modernized Facilities
- Multilingual Programs
- Engineering & Robotics
- Career Technical Pathways
- Free TK-6 After-School Expanded Learning
- Music for All
- College Access



Creating Future Leaders Every Day!



FUTURE ATHLETES



FUTURE DOCTORS



FUTURE MUSICIANS

ROWLANDSCHOOLS.ORG/ENROLL



ROWLAND UNIFIED SCHOOL DISTRICT



Nationally Acclaimed School District that Prepares Students for the Future of Their Choice



Engaging Transitional Kindergarten and Kindergarten programs



EVERY Student in Grades 1-6 Participates in Music Classes During the School Day



Learn Chinese or Spanish Beginning in Kindergarten



Rigorous Academics: AVID, Advanced Placement (AP), Honors, and CTE Career Pathways Program



Elementary and Secondary International Baccalaureate (IB) World Schools



College Access: Guaranteed Admission to College Partner Schools with up to \$10,000 in Scholarships



Math, Engineering & Robotics Begin at Elementary Level



World Class Facilities to Engage and Support Student Learning



WWW.ROWLANDSCHOOLS.ORG

USED FOR COMMUNITY EDUCATION CLASSES ONLY
registration form

Mail-in, fax or email registration form
communityed@rowlandschools.org

Rowland Adult and Community Education
2100 Lerona Avenue
Rowland Heights, CA 91748
Phone: (626) 965-5975 • Fax: (626)854-1191

LAST NAME: _____ FIRST NAME: _____

ADDRESS: _____

CITY: _____ ZIP: _____

PHONE NUMBER: (____) _____ - _____ M ☐ F ☐ BIRTH DATE: ____ / ____ / ____
GENDER M D Y

EMAIL: _____

COURSE #	COURSE TITLE	LOCATION	START DATE	FEE

REFUND POLICY

Please plan carefully as there will be **NO CLASS REFUNDS, LETTER OF CREDIT or CLASS TRANSFERS**. If the class is canceled by the Adult School, a full refund will be processed and mailed to you.

REGISTRATION FEE

\$5.00*

*Registration fee will be charged once per session.

LIABILITY RELEASE

I voluntarily agree to participate in this program. I realize that every precaution is taken to eliminate any injuries or hazards and that a competent teacher is present. However, in the event of any injury to myself, I hereby waive, release and hold harmless from any liability for damages or claims for which may arise in connection with the above-named activity(ies), against Rowland Adult and Community Education Personnel and the Rowland Unified School District.

Note: One registration form must be completed for each participant. More forms are available at the Adult School Office, or you may duplicate this form as needed.

The Information printed in this Schedule of Classes regarding classes, location, and teachers is as up-to-date as possible at time of printing.

☐ I wish to opt out of email updates.

Student Initials

For Office Use Only

Receipt #: _____

Confirmation: _____

Initial: _____

Date: _____

Student ID #: _____

Processed: _____

PAYMENT (Check appropriate box for credit card)

*** Classes must be paid by cash or credit card only.**

CASH

☐

VISA

☐

M/C

☐

AMEX

☐

CC#

Security code (located on the back or front)

Expiration Date /

Signature

Date



Our Locations

Rowland Campus

Gemini Campus

Santana Campus



Rowland Campus

Classes Offered at this Location:

ESL, ABE/ASE, Citizenship Prep., Parent Ed., & Community Education classes

2100 Lerona Ave.
Rowland Heights, CA 91748

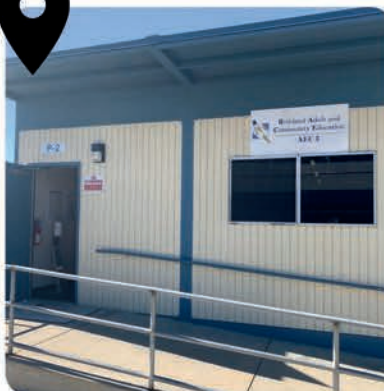


Gemini Campus

Classes Offered at this Location:

ESL, ABE/ASE, Older Adult

90 N Backton Ave.
La Puente, CA 91744



Santana Campus

Classes Offered at this Location:

ASE and Community Education classes

341 La Seda Rd.
La Puente, CA 91744





Rowland Adult and Community Education

Race for life-long learning

2100 Leron Avenue
Rowland Heights, CA 91748-3945

*****ECRWSSSEDDM****

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TIME DATED MATERIAL

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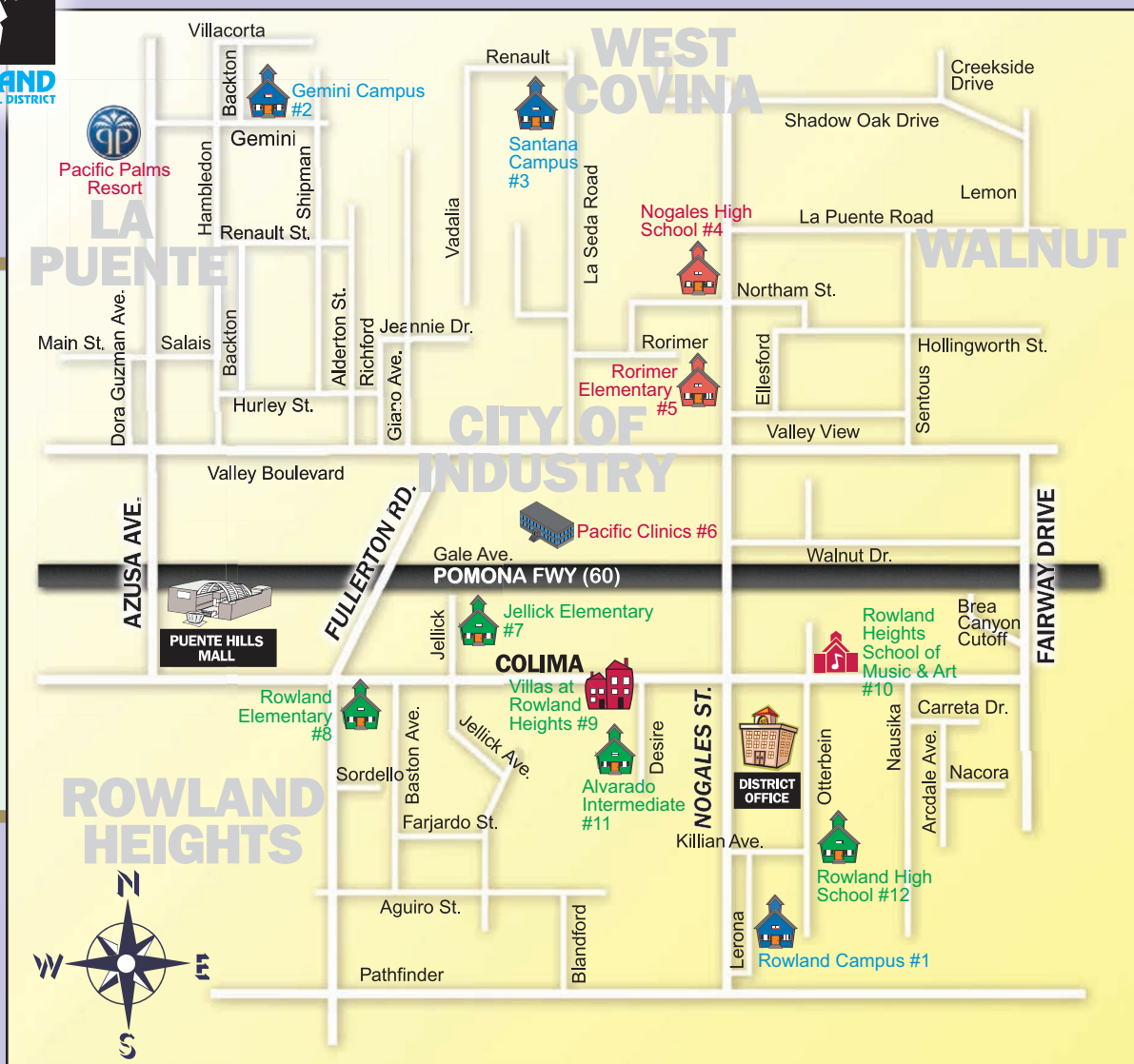
City of Industry, CA

Permit No. 4008

ECRWSS



Class Locations



MAP	SITE NAME	CITY	MAP	SITE NAME	CITY	MAP	SITE NAME	CITY
1	Rowland Campus 2100 Leron Ave.	Rowland Heights	5	Rorimer Elementary 18750 E. Rorimer St.	La Puente	9	Villas at Rowland Heights 18600 E. Colima Rd.	Rowland Heights
2	Gemini Campus 90 N. Backton Ave.	La Puente	6	Pacific Clinics 18623 Gale Ave.	City of Industry	10	Rowland Heights School of Music & Art 19271 E. Colima Rd., Suite H	Rowland Heights
3	Santana Campus 341 S. La Seda Rd.	La Puente	7	Jellick Elementary 1400 S. Jellick Ave.	Rowland Heights	11	Alvarado Intermediate 1901 Desire	Rowland Heights
4	Nogales High School 401 S. Nogales St.	La Puente	8	Rowland Elementary 2036 S. Fullerton Rd.	Rowland Heights	12	Rowland High School 2000 Otterbein Ave.	Rowland Heights